



# Epping Forest District Council

## **CONSTITUTION AND MEMBERS SERVICES SCRUTINY STANDING PANEL**

**Monday, 30th June, 2008**

**Place:** Committee Room 1

**Room:** Council Chamber

**Time:** 7.30 pm

**Democratic Services Officer** I Willett - The Office of the Chief Executive  
Tel: 01992 564243 Email: iwillett@eppingforestdc.gov.uk

Members:

Councillors Mrs M McEwen (Chairman), R Morgan (Vice-Chairman), Mrs P Brooks, J Demetriou, Ms J Hedges, J Markham, J Philip, B Rolfe, Mrs M Sartin, D Stallan and Mrs J H Whitehouse

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**1. APOLOGIES FOR ABSENCE**

**2. NOTES OF THE LAST MEETING - 28.4.08 (Pages 5 - 8)**

Attached.

**3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**4. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE / WORK PROGRAMME 2007/8 AND 2008/9 (Pages 9 - 12)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel.

The OSC is about to formulate next years OS work plan incorporating a programme for this Panel. In view of this, the Panel may wish to consider the attached draft work plan for 2008/9 and whether there are any other items should be added.

A copy of the 2007/8 work plan is attached for information .

**6. REVIEW OF ELECTIONS 2008 (Pages 13 - 26)**

To consider the attached report.

**7. GOVERNMENT CONSULTATION DOCUMENT - MOVING THE DATE OF THE 2009 LOCAL ELECTIONS (Pages 27 - 48)**

To consider the attached report.

**8. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**9. FUTURE MEETINGS**

**Constitution and Members Services Scrutiny Standing Panel**

**Monday, 3**

The next programmed meeting of the Panel will be held on 6 June 2006 at 7.30 pm in Committee Room 1 and then on:

- 7 August 2006
- 10 October 2006
- 04 December 2006
- 8 February 2007
- 2 April 2007